

Town Board Meeting
January 9, 2023

The Organizational Meeting of the Town of Cambridge was duly called Monday, January 9, 2023 at Cambridge Town Hall, at 7:30 PM the following were present:

Supervisor Catherine Fedler

Councilman Robert McIntosh

Councilman Larry Carrino

Councilman Bruce Bailey

Absent: Councilwoman Gretchen Wilmot

Others present: Heather Greenawalt Town Clerk, Highway Superintendent Jim Buckley Jr., Arek Gordon Town Assessor, Jim Morris from the Eagle

Auditing of Bills

General	#1-8	\$4,021.77
Highway	#1-2	\$2,049.57

Supervisor's Report

Resolution #1

Councilman Bailey motioned, seconded by Councilman McIntosh to approve the Supervisor's reports for December 2022.

Vote: Ayes – 3 Noes – 0

Supervisor mentioned that the Quarterly report would be handed out next month and the Clerk to the Supervisor and Town Clerk books would be audited.

Approving of the Minutes

Resolution #2

Councilman Bailey motioned, seconded by Councilman McIntosh to approve the Minutes from the December 21, 2022 Town Board meeting with 2 corrections: the first correction being on the bottom of page 1, resolution #58 should be Machinery, Equipment DA5130.2 not .4, second correction being that moved diesel on page 3 to the top of page 4 (easier reading).

Vote: Ayes – 3 Noes – 0

Court Audit

Resolution #3

Councilman Bailey motioned, Seconded by Councilman McIntosh to accept the audit of the Town of Cambridge Justice Court Records dated January 1, 2022 through December 31, 2022 which were reviewed by the Town Justice and Councilwoman Wilmot, and then audit reviewed at the January 9, 2023 Town Board Meeting.

Vote: Ayes – 3 Noes – 0

Highway Report

Jim Buckley Jr. the Highway Superintendent reported they have plowed snow/sanded several times. They have also checked culverts, ditches, patched potholes and cleaned up down trees. For shop work, they have repaired body truck #2 and waiting to get truck #4 into Viking Welding for repair. Highway Superintendent is getting prices and expected delivery times for #4 body. Hoping that if put new body

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on the truck it will be around for a while. The Highway Superintendent mentioned that the Town should consider creating an Amazon account. A few things have been purchased off Amazon in the past and prices are cheaper.

Councilman Carrino came in late, all Resolutions after this point have 4 votes.

Assessor

Increasing the levels of Exemptions

Arek Gordon the assessor was at the meeting to explain the exemption levels and the possible increases that could be made. He started with the Veteran's exemption and how it depended on whether the individual was in combat or disabled and the % would come off the Assessed value of the property. The Senior Exemption/Aged Exemption was based on a sliding scale and currently the Town of Cambridge is at \$18,000 base = 50% to \$26,400 = 5%. Due to the increase in Social Security some may lose their exemption because this slight increase in income could put them over the \$26,400. The Disability exemption that is being considered is not currently available in the Town of Cambridge. Only have one resident that is eligible. This is only approximately a \$4700 increase between the changes in the 3 exemptions.

Supervisor Fedler questioned whether or not this could be changed in the future? Could the exemption be lowered? The Town Board voiced their opinion and said that they would like to increase the levels of the exemptions.

They decided upon: Alternative Veteran's - \$220,000
 Disability - \$24,000 base = 50% \$32,400 = 5%
 Aged Exemptions - \$24,000 base = 50% \$32,400 = 5%

Resolution #4

Supervisor Fedler motioned, seconded Councilman Carrino to increase the levels on Alternative Veteran's - \$220,000 and Aged Exemptions - \$24,000 base = 50% \$32,400 = 5%, and then to adopt the Disability exemption at the levels of \$24,000 base = 50% \$32,400 = 5%. The Public Hearing will be held at the February 13, 2023 at the Town Board Meeting at 7:30 PM.

Vote: Ayes – 4 Noes – 0

The Supervisor thanked Arek Gordon the Assessor for explaining the exemptions and the values so well.

County Route 60

Resolution #5

Councilman Bailey motioned, Seconded by Councilman McIntosh to approve the contract for County Route 60, contract was increased to \$5700 per mile, for 5.34 miles, which is a total of \$34,038 received by the Town in 2 payments.

Vote: Ayes – 4 Noes - 0

Organizational Resolution

Resolution #6

Supervisor Fedler motioned,
Seconded by Councilman Carrino,

2023 ORGANIZATIONAL RESOLUTION

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Be It Resolved, the following salaries and expenses may be paid to the Town of Cambridge Officials for the year 2023:

<u>OFFICIAL</u>	<u>SALARY</u>	<u>PAYABLE</u>	<u>EXPENSES</u>
Town Supervisor	\$ 3212	Quarterly	\$ 2,350
Deputy Town Supervisor	200	Annually	
Clerk to the Supervisor	9750	Quarterly	
Supt. Of Highways	50613	Bi-weekly	1600
Town Justice	4243	Quarterly	(.2)-250 /(.4)-1,300
Clerk to the Justice	1989	Quarterly	
Council Members(4) \$975.00ea.	3900	Quarterly	1,350
Town Clerk	23659	Bi-weekly	(.2)-200/ (.4)-6,970
Deputy Town Clerk	2,644	\$14.20 hr. per diem	
Assessor	14064	Quarterly	800
Board of Review 3 @\$100ea	300	Annually	
Secretary to Planning Board	2088	Quarterly	500
Registrar Of Vital Statistics	186	Semi-annually	
Dog Control	2283	Monthly	(.2)- 50/ (.4)-1500
Health Officer	50	Annually	
Budget Officer	1618	Annually	
Account Clerk (P/T)	1618	Annually	
Historian	309	Annually	100
Town Attorney	1000	\$80 hr. as needed	(.2)-50/ (.4)-1200

Further Resolved, each Planning Board member shall be paid \$20.00 for each meeting attended, and the Acting Chairman at such meeting of the Planning Board shall be paid \$25.00 for each meeting chaired, and be it

Further Resolved, that the officials of the town, using their own vehicles on official town business, may be reimbursed at the rate of \$.58 per mile, and

Be It Further Resolved, that the hourly wage rates in the Highway Department be: \$20.92 for working Supervisor; \$20.49 for heavy motor equipment operators (HEO); \$20.03 motor equipment operators (MEO); \$17.64 for year-round part-time MEO; \$16.54 for part-time laborer; \$17.09 part-time mechanic and \$19.30 for Exp. PT MEO specifically over 5 yrs snowplowing experience, and be it

Further Resolved, that the Supervisor is hereby authorized to use unexpended balances in all the funds for expenses in 2023, and be it

Further Resolved, that the Town Board appoints D. Alan Wrigley on a per diem basis as Counsel to the Town as required by the Board, and be it

Further Resolved, that the voting premises for District I and District 2 will be in the Town Highway Garage at 844 County Rt. 59, Cambridge, NY 12816

Further Resolved, that the Town Board meetings will be held on the second Monday of the month at the Town Hall. In the event that Town Board meeting is canceled the meeting will be the following Thursday. Bills will be audited at 7:30 PM after the beginning of the meeting unless changed by the call of the Supervisor, and be it

Further Resolved, that the Town Board Meeting for the month of October, Columbus Day or Veteran's Day (if affected by the Holiday) will be the 1st Monday of the month.

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Further Resolved, that the electric bills, telephone bills, annual Retirement bills, NYMIR and Disability insurance be paid without prior audit, and be it

Further Resolved, that the following Town Officials be and are hereby appointed for the year 2023:

Deputy Town Supervisor.....	Gretchen Wilmot
Secretary to the Planning Board.....	Heather A. Greenawalt
Assessor Contracted through County.....	Arek Gordon
Historian.....	Sandra Davis
Registrar of Vital Statistics, Tax Collector.....	Heather A. Greenawalt
Budget Officer.....	Catherine Fedler
Account Clerk (P/T).....	Margaret Shaw
Clerk to the Supervisor.....	Margaret Shaw
Clerk per diem to Supervisor.....	
Deputy Town Clerk, Registrar, Tax Collector.....	Lisa Proch
Deputy Town Clerk #2	
Code Enforcement Officer Contracted through the County	
Town Attorney.....	Alan Wrigley
Health Officer.....	Bruce Bailey
Dog Control/Warden (Yearly Contract).....	Animal Safe-Home & Rehab

Further Resolved, that the Eagle is hereby designated the official newspaper of the Town of Cambridge, and the Glens Falls National Bank and Trust, Cambridge, NY, and, TD Bank (Greenwich, NY Branch) and NYCLASS (New York Cooperative Liquid Assets Securities System) are hereby designated as the official depositories of town funds for the year 2023, and be it

Further Resolved, that the Town Board shall make all necessary arrangements and issue invitations as are deemed practical to attend the meeting of the Association of Towns in 2023, and be it

Further Resolved, that the Town Board designates Catherine Fedler as voting representative to the Annual Meeting of the Association of Towns (included in the 2023 Budget) and if need be, the supervisor will choose an alternate to attend, and be it

Further Resolved, that the Town Board gives the Town Clerk and Highway Superintendent permission to attend annual conferences (included in the 2023 Budget), and be it

Further Resolved, that the Town Board does authorize the Superintendent of Highways to advertise for bid: culvert pipe, oil and stone, and be it

Further Resolved, that the Town Board does hereby authorize the Superintendent of Highways to purchase equipment, tools and implements without prior approval of this Board in the amount not to exceed \$4,000 per invoice for the year 2023, and be it

Further Resolved, that the price paid for gravel purchased in 2023 be not more than \$15.00 per yard, and the price for sand be not more than \$15.00 per yard and the price of shoulder stone be not more than 20.00 per ton.

Further Resolved, that the Supervisor be authorized to make application to the NY State Youth

Commission for approval of a recreational project in accordance with the laws of the State of New York and the Rules and Regulations of the Youth Commission, and be it

Further Resolved, that this Town Board authorizes the acceptance of claimant's certifications on a voucher form approved by the NY State Department of Audit & Control.

Vote: Ayes – 4 Noes – 0

The Supervisor did mention that it is possible that the voting premises may be changing to the Church in Coila (with the new addition). Board of Elections was looking into this as a possibility.

It was also asked how the Town of Cambridge Highway department salaries/pay per hour compared to other Towns? The Highway Superintendent responded low but higher than some, this depended on many factors: 4 day vs. 5 day week, insurances, unions, nonunion, etc.

Highway Spending

Resolution #7

Councilman Bailey motioned, seconded by Councilman Carrino to approve the expenditure of Highway Agreement between the Town of Cambridge Highway Superintendent, Washington County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, they agree that moneys levied and collected in the Town for repair and improvement of highways, and received from the State Aid for the repair and improvement of highways, shall be expended as follows:

General Repairs. The Sum of \$100,000.00 shall be set aside to be expended for primary work and general repairs upon 62.8 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof. This agreement was executed on 9th day of January, 2023.

Vote: Ayes – 4 Noes – 0

Official Undertaking

Resolution #8

Councilman McIntosh motioned, Seconded by Councilman Bailey to adopt the Public Officers Law § 11(2) provides that lieu of individual undertakings as required by Town Law § 25, the town board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks and employees of the Town. This Official Undertaking can be viewed in the Town Clerk's Office. All Town Board Members signed on January 9, 2023.

Vote: Ayes – 4 Noes – 0

Town Clerk Report

Property Taxes are coming in.

Planning Board Report

- Public Hearing was held and approved for the Gardineer Subdivision located at 157 Kenyon Rd. Tax Map #254.-1-27.
- Aaron Allen was present at the meeting in regards to a minor subdivision of the property on Mead Rd. Would like to subdivide out 7-10 acres with the house. The remaining acres will remain Agricultural land.

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- Valerie Morigerato was welcomed as a new member of the Planning Board.
- Elections of officers were held and Eric Pearson will remain the chair and Scott Clark the Vice Chair of the Planning Board.
- Next Planning Board meeting will be held on February 2, 2023 at 7:00 PM

Supervisor Fedler and Jim Buckley Jr. the Highway Superintendent will be meeting with NYMIR for renewal of the Insurance for 2023, this must be renewed by February 22nd/23rd.

Paperwork was received in regards to the Warren and Washington IDA(Industrial Development Agency). The WWIDA has been working on revising the UTEP to incorporate amendments to State law and the changing economic development climate. The WWIDA is asking that taxing jurisdictions that have any input concerning the proposed UTEP, that written comments be submitted as directed in the packets received. Each Town Board member received a packet and they can review and respond if they chose to.

Solar

Councilman McIntosh emailed all Board Members and the Clerk the 12 page sample of the Solar Law. This sample is considered what the meat of the Solar law would contain: a lot of definitions and specifications on installing solar panels on buildings. There is also a section on decommissioning. It was thought at some point the Town would want to get advice from lawyers about the Solar Law.

Councilman Bailey did mention that this sample covers all things discussing, they can pick and chose what want to make the law look like. Councilman Bailey thought this was a good blue print to start with. He thought that could make some appendices to understand the Solar Law better and maybe bring it down to approximately 4 pages.

There being no further business before the Planning Board the meeting was adjourned at 9:25 PM.

Respectfully Submitted,

Heather Greenawalt
Town Clerk/Town of Cambridge