

Town Board Meeting  
December 14, 2015

The regular meeting of the Town of Cambridge duly called and held the 14<sup>th</sup> day of December 2015 at the Town Hall, the following present:

Supervisor Catherine Fedler  
Councilman Douglas Ford  
Councilman Susan Herrington  
Councilman Robin McMurray

Absent: Councilman Skiff

Others present: Heather Greenawalt Town Clerk, Ashleigh Morris (from the Eagle), Margaret Shaw Clerk to the Supervisor, Eric Shaw Highway Superintendent, Gretchen Wilmot, Jim Buckley Jr., Terry Hamilton

Supervisor Fedler called the meeting to order at 7:30 PM and immediately led in the Pledge Allegiance to the Flag.

Supervisor Fedler mentioned that the Wednesday before Thanksgiving that she attended a function at Baileys Christmas trees and Victory Vineyard, this was a promotion for the holiday season to shop local.

Supervisor Fedler and Councilwoman Herrington attended the ribbon cutting ceremony for the Assisted Living Facility that opened in Village of Cambridge. They took a self-guided tour throughout the facility. Councilwoman Herrington mentioned how gorgeous the facility was and how they were even utilizing the third floor. The facility is very interested in hiring local people and being immersed in the community.

Audit of the Bills

General	#199 – 238	\$6,064.19
Highway	#164 – 174	\$4,812.52

Approving of the Minutes

Town Clerk Heather Greenawalt mentioned that the minutes from the October 5, 2015 an additional correction must be made.

Resolution #58

Councilman Ford motioned, Seconded by Councilman McMurray to make the correction to the October 5, 2015 minutes on page 4 by changing the numbers on the resolutions: the resolution number on the Supervisors Report should be #49 and the number on the Transfer of Money should be resolution #50.

Vote:                      Ayes – 4                      Noes – 0

Resolution #59

Councilwoman Herrington motioned, Seconded by Councilman Ford to approve the minutes from the Public Hearing October 26, 2015 with two corrections the numbers of the resolutions on page 3 are wrong. The resolution number on the fuel oil bids should be Resolution #51 and the next one should be #52 for the Workplace Violence Prevention. The minutes from the November 9, 2015 Town Board meeting there is one correction on page 3, under the county report the website for HEAP should be mybenefits.ny.gov.

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Vote:           Ayes – 4                   Noes – 0

Supervisor's Report

Resolution #60

Councilman Ford motioned, Seconded by Councilwoman Herrington to approve the November 2015 Supervisor's Report.

Vote:           Ayes – 4                   Noes – 0

Transferring of Money

Resolution #61

Councilman McMurray motioned, Seconded by Councilman Ford to transfer money from the Contingent A1990.4 in the amount of \$500.96 to A8610.4 the Landfill Closure. The second transfer is from A1110.4 the Justice Contractual in the amount of \$77.78 to A1110.4 JCAP Grant for the Archives cleanup. The third transfer is from A1990.4 Contingent in the amount of \$165.09 to A1910.4 Unallocated Insurance for the CNA Surety Bill.

Vote:           Ayes – 4                   Noes – 0

Town Clerk Report

Town Clerk Heather Greenawalt reported that she has been in contact with the county and the taxes will not be received at the Town Clerk's office until the week of December 21<sup>st</sup>. The taxes will be sent out after Christmas.

Planning Board Report

Planning Board Clerk Heather Greenawalt reported that the Cambridge Planning Board met on Thursday, December 3, 2015, 7:30 PM at the Town Hall. There were 6 members present, Secretary and 4 people from the public.

There was a training session on Monday, December 7, 2015 that some of the Planning Board members were planning on attending. It was also mentioned that some training sessions would be available through webinar. The Planning Board Clerk said that she would contact Layne Darfler at the county for more information on the January 2016 webinars.

New Business

- 1.) Colleen Sacala was present at the meeting on behalf of John Weaver. She proposed a subdivision at 774 State Rt. 372 tax map #246.-1-8 contains 63.73 acres. The house will be subdivided out with approximately 43 acres, the new parcel will be created on the northwest side of the parcel and the boundary line will follow the similar curve of the eastside of the parcel creating a lot of approximately 18-20 acres. Ms. Sacala was given permission to proceed with the survey.
- 2.) Dominick Giglio was present at the meeting in regards to his parcel #271.-2-27 on Conley Rd. Mr. Giglio is proposing that the parcel #271.-2-27 of 99.71 acres be made into two parcels. The parcel is currently on both sides of Conley Road. Mr. Giglio would like to create separate tax map numbers for each parcel. Mr. Giglio was given permission to proceed with the survey.

- 3.) Gretchen Wilmot was present at the meeting in regards to parcel #280.-2-40 on King Rd. The portion of this parcel that she is referring to is 27 acres on the eastside of King Road directly at the end of Belle road where it meets King Rd. This parcel has already been surveyed from a previous subdivision. Ms. Wilmot said that she would bring the survey for the next meeting. The Planning Board gave Ms. Wilmot permission to proceed with the survey.

Heather Greenawalt the Planning Board Clerk reported that she had contacted the County and there is one webinar that the Planning Board would be interested in attending. The date is January 7, 2016 from 6:00 PM – 8:00 PM, Planning Board Overview, this webinar would be viewed at the Town Hall. If the Planning Board members attend this webinar, certificates will be made and the Clerk or the chair of the Planning Board will sign to approve they attended. The Planning Board Clerk has sent letters out to all Planning Board Members about the webinar. She has requested a response if they were interested. The Planning Board would attend the webinar on January 7, 2016 at the town hall and then would have the Planning Board meeting at 8:00 PM after the webinar.

Supervisor Fedler asked which Planning Board Members term is up. Planning Board Clerk Heather Greenawalt reported that Judy Leon's term would be finished as of December 31, 2015. The Supervisor said that this position must be advertised for then. It was decided that they would advertise in the Eagle for 2 weeks. The Clerk to Planning Board would notify Judy Leon that her term is up and see if she is interested in submitting a letter of interest.

#### Code Enforcement Report

Laverne Davis reported that everything is quiet in the Town and that there is a possibility of 3 houses going up.

#### Highway Superintendent

Highway Superintendent Eric Shaw reported that all the trucks and equipment are ready for the winter. They have cut trees and brush as well as done some ditching and holes were patched on the dirt roads. They have straightened and replaced signs where needed. The highway department has used 181 gallons of diesel in the month of November. Highway Superintendent Eric Shaw reported that he was notified last week to find that Verizon was filing a notice of claim against the Town. They are claiming that highway dept. damaged a cable on Tinguet Road. The Highway Department cleaned out the end of a culvert that was plugged by beavers. Mr. Shaw has sent notice to the Town Attorney as well as the Town's Insurance Company. The excavator has been repaired and is running.

Mr. Shaw said that it has been gratifying to come back and work for the Town's people and with the Board. Outside of a few "bumps in the road" (no pun intended!) it has been a pleasure.

The Town Board also thanked Eric Shaw for helping them out and thanked him for a job well done.

#### Old Business

Supervisor Fedler mentioned that she is still pursuing the removal of 6 Town Lanes from the Town Road inventory. She has emailed the lawyer about the lanes to be removed and the Town Clerk has sent the paperwork on the process of abandonment of town roads.

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The parts have been obtained to fix/replace the panels on the doors on the highway garage. At this time there are no funds to cover the cost of repair. Highway Superintendent Eric Shaw said estimate to have someone come and replace the panels would be approximately \$500.

Town Board Recognizes Charles “Chuck” Watkins

Supervisor Fedler said that as of December 31, 2015 Charles “Chuck” Watkins will be retiring from the Highway Department. The Supervisor mentioned how beneficial he has been to the Town of Cambridge Highway Department, for the last sixteen and a half years.

Councilwoman Herrington showed the mug that the Town Board would be giving Chuck Watkins to show their appreciation for his many years of service.

The Supervisor read the Resolution of Appreciation that Clerk to the Supervisor Margaret Shaw wrote to recognize Charles “Chuck” Watkins.

Resolution #62

Councilwoman Herrington motioned,  
Seconded by Councilman Ford,

**The Supervisor and the Town Board of the Town of Cambridge wish to thank Charles “Chuck” Watkins for a job well done.**

**WHEREAS**, Chuck was employed on June 28<sup>th</sup>, 1999, as a machine operator and has devoted sixteen and a half years to the citizens of the Town;

**WHEREAS**, since February 25<sup>th</sup>, 2005, Chuck has served as Working Foreman of the Highway Department;

**WHEREAS**, Chuck has skillfully operated virtually every piece of equipment owned by the Highway Department;

**WHEREAS**, Chuck has faithfully fulfilled his duties to and for our Town;

**RESOLVED**, we, the Town Board, on behalf of the people of the Town of Cambridge, therefore wish Chuck all the best in his retirement;

**RESOLVED**, that a copy of this resolution be given to Charles E. Watkins as a token of our appreciation.

**Dated:** December 14<sup>th</sup>, 2015

**Signed:** Cassie Fedler, Supervisor

Vote:                   Ayes – 4

Noes – 0

Town Board Report

None

Supervisor Report

Supervisor Fedler thanked Mary Bodner, who has been the representative for the past 2 years for the Office of the Aging Advisory Council. Carol Hamilton will be representing the Town of Cambridge at the County Office of the Aging for the next 2 years. She is very active in the Cambridge Senior Citizens.

The Supervisor also thanked Gerald Skiff for his service to the Town of Cambridge for the past four years as a Councilman. She mentioned that he would not be present at the last two meetings of the year.

Highway Superintendent Eric Shaw mentioned that the furnace in the wide bay section of the highway garage has been throwing red flags. This has been a problem for the last two years. It was suggested by the Supervisor that the money that would be received for plowing County Rt. 60 be used towards purchasing a new furnace for the Highway Garage. She mentioned that in the past Chuck Watkins has done the repairs on the furnaces to get them through. Mr. Shaw suggested that replace the two furnaces with one it would be more economical. One furnace will put out as many btu's as the small furnaces. Eric Shaw the Highway Superintendent reported that he has spoken with Doug's Oil and a new furnace could be purchased for the amount of \$3,737.83. This quote will be held for 30 days. The Town Board will discuss this more at the yearend meeting on the 29<sup>th</sup> of December. Supervisor Fedler suggested if anyone had any questions to contact Eric Shaw about the information on the furnace. Highway Superintendent did mention that he had contact many supplier about estimates on the furnace and Doug's oil was the only one interested.

Councilman McMurray asked if they had thought of insulating the Town Garage. Highway Superintendent Eric Shaw said they had researched this before and it was very expensive (estimated two bays approximately \$15,000). Mr. Shaw mentioned that the highwaymen have already installed some 2" insulation in the highway garage in further bays.

Supervisor Fedler suggested that the incoming Highway Superintendent look into possibility of insulating.

Supervisor Fedler said the Town would be plowing County Rt. 60. The Board needed to pass a resolution to approve contract so the Supervisor could sign it. She mentioned that the County does have a subcommittee right now looking at the routes and the changes that need to be made. Eric Shaw the Town Highway Superintendent has reviewed the contract and has said that it is the same as the past.

Approving of County Route 60

Resolution#63

Councilman Ford motioned,

Seconded by Councilman McMurray,

That Be It Resolved that the Town of Cambridge Highway Department will be plowing and maintaining Washington County Route 60 starting January 1, 2016 and shall remain in force until December 31, 2016.

Vote:

Ayes – 4

Noes – 0

Councilman Ford mentioned that he received an email there would be an illumination ceremony to commemorate the Bill of Rights 5:00 PM on Tuesday, December 15<sup>th</sup> at SUNY Adirondack campus on Bay Rd.. There would be a group reading of the Bill of Rights, a battery powered light will be placed in a luminary bag after each right is read, there will be a prayer and they would sing God Bless America. It is the hope that this ceremony will become an annual event on December 15<sup>th</sup>, the anniversary of the ratification of the Bill of Rights. The ceremony is open to the public free of charge.

County Report

The Supervisor reported that Kevin Hayes the County Administrator has retired after 31 years, his last day will be December 31<sup>st</sup>. Chris DeBolt will be taking his place as County Administrator.

Supervisor Fedler reported that the county voted last Friday to not renew the contract for the tourism program. They will be looking at what direction the county wants to take in the future.

When they had the budget hearing Howard Romack came to the county and spoke on behalf of the Huellets and Lake Lauderdale because there were some that thought these parks should be closed. The Supervisor thanked Mr. Romack for speaking on behalf of these parks.

The Supervisor mentioned that since the last meeting the county will be definitely be hiring a Deputy DPW and a full time Planner.

The auction was held online for auctioning off the property in Argyle. The bids totaled \$183,700, they will be voting on whether to approve those bids on Friday. Another hot topic at the County is that SUNY Adirondack has gotten a large grant. The County will be working forward and discussing the program of a renovation of the expansion of the science building. They will also have a WRC program, which is a Regional Workforce Readiness Center.

The DMV is looking at setting up a pilot program at three different locations in the county. One day a week during the month the DMV would be in a different towns. They are working on this to see if it is worth it and if it will be cost effective. Councilman Ford mentioned that for your registration it is extremely important that we do as much of our registration work in the county. This way the retention fee stays in our county.

Fuel Oil Bids

The sealed fuel oil bids were opened: Doug's Oil, Inc. and John Ray & Sons were the companies that submitted bids.

John Ray & Sons

#2 Heating Oil - .25 over Rack pricing. Price as of 12.14.15 \$1.428

On-Road Diesel (Winter Blend) - .185 over Rack pricing. Price as of 12.14/15 \$1.408

Doug's Oil, Inc.

Bid for fuel Oil, Kerosene, and Diesel Fuel for all the Town locations of Cambridge, for the period from December 15, 2015 to December 15, 2016 is \$.19 over my cost for the day of delivery.

Fuel Oil

Cost as of December 9, 2015	1.259
Cents over cost	<u>.190</u>
Total	1.449

Kerosene

Cost as of December 9, 2015	1.679
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Cents over cost	<u>.190</u>
Total	1.869

Diesel

Cost as December 9, 2015	1.309
Cents over cost	<u>.190</u>
Total	1.499

There was a short discussion about the fuel oil bids and it was decided to stay with Doug's Oil, Inc. they have been really accommodating to the town especially with all of the issues with the DEC inspections.

Resolution #64

Councilman Ford motioned, Second by Councilman McMurray to accept the bid from Doug's Oil, Inc. for the period from December 15, 2015 to December 15, 2016.

Vote:                      Ayes – 4                      Noes – 0

Privilege of the Floor

Highway Superintendent Eric Shaw thanked the Town Board again for letting him serve them again. The Supervisor thanked him for stepping up and coming out of retirement to help the Town.

Supervisor Fedler reported that she had a call from Bill Wiley from Wright Road he would like to bring some information to the forefront. Councilman Ford read the article about John Metala a propane truck driver. He was in Manchester, VT and there was a propane plume over the whole town, he entered the field of danger and shut off the propane valve. The gentleman has burns over 30% of his body, he has recently come home and because he is an independent hauler he has not workers comp, etc. They have set up a fund that can be donated to help him.

Councilwoman Herrington asked the Highway Superintendent about the amount of diesel used for the month of November and whether that amount was good or not. Highway Superintendent Shaw said that was normal at 181 gallons.

The Councilwoman also wanted to know about the wire that was damaged during the digging and if they knew that they damaged it or not. Superintendent Eric Shaw said that they were not aware that they had gotten the wire when they were using the excavator.

There being no further business before the Town Board, the meeting was moved and carried for adjournment at 8:45 PM.

Respectfully submitted,

Heather Greenawalt  
Town of Cambridge/Town Clerk

<http://www.townofcambridgeny.org>