

February 10, 2020
Town Board Meeting

The Regular meeting of the Town of Cambridge duly called the 10th of February at the Town Hall, the following were present:

Supervisor Catherine Fedler
Councilman Douglas Ford
Councilman Brian Harrington
Councilman Bruce Bailey
Councilwoman Gretchen Wilmot

Others present: Heather Greenawalt Town Clerk, Jim Buckley Jr. Highway Superintendent, Chandler News Reporter from Eagle, Robbie McIntosh, Greg Danio from Cambridge Fire Dept., Alex Dery Snider Village Trustee

Supervisor Fedler called the meeting to order and led in the Pledge Allegiance to the Flag.

Auditing of the Bills

General	#7 – 29	\$4,159.50
Highway	#10 – 23	\$6,621.49

It was mentioned by the Supervisor that received correspondence from the County in Civil Service Dept. that must make some changes to Town Titles in Organizational Resolution to match theirs. Someone has retired in the Civil Service office and there has been some shuffling around of positions. The corrections have been made to the Organizational Resolution and new copies have been handed out to the Board.

One of the changes was that could only have one Budget Officer, so will be creating new position. This position created is Part time Account Clerk which would be Margaret Shaw. See all the corrections below in Approving of the minutes.

Approving the Supervisor's Report

Resolution #8

Councilman Bailey motioned, Seconded by Councilman Ford to approve the Supervisor's Report of January 2020.

Vote: Ayes – 5 Noes – 0

Approving of minutes

Resolution #9

Councilman Ford motioned, Seconded by Councilwoman Wilmot to approve the January 13, 2020 minutes as amended:

1. Page 1 of the minutes I left Margaret Shaw Clerk to the Supervisor and Councilman Douglas Ford off of the minutes (I had Councilman Bailey on list twice.)
2. Page 1 resolution # 2 it should read Town Highway Garage Reserve.
3. Page 4 under resolution #4 – The deputy Supervisor salary was moved from A1220.13 not just .3.
4. Page 5 third paragraph, third line should be track not tract.
5. Page 7 Supervisor reported that she is on Chair of Age Planning, Economic Development and Tourism Committee. Member of DPW, IT finance committees. Adirondack Glens Falls

Transportation Council policy committee and she also sits on the Board of: Soil & Water Conservation and Ag & Farmland Protection. She is also on the Washington County Planning Agency.

6. Lastly are the corrections that were spoken of earlier requested by Civil Service of the title changes: The first correction is to add Town to Supervisor, Council Members instead of Councilpersons, Secretary to the Planning Board instead of Planning Board Clerk, Budget Officer need to take out 2 and make \$550 (can only have one budget officer, under that line of Budget Officer need to add the line of Account Clerk (P/T) \$550 annually. In the section of the Organizational Resolution with the hourly wages of the highwaymen need to put working Supervisor instead of foreman, heavy motor equipment operators instead of machine, the same with the motor equipment operators instead of machine equipment operators. On page 2 of the Organizational Resolution in the listings of the Town Officials Deputy Town Supervisor instead of Deputy Supervisor, under Budget Officer take off Margaret Shaw and add line below with the Account Clerk (P/T) Margaret Shaw.

Vote: Ayes – 5 Noes – 0

Jim Buckley Jr. the Highway Superintendent and the Supervisor met with the Insurance Representative January 27th and they reviewed some things and they gave her somethings to research. They met again on February 3rd and went over and reviewed policies and did some increases. It was suggested that the Town have a Cyber security policy which would be an additional \$1,000. The Supervisor mentioned that this could come out of the contingent. The policies were reviewed for the vehicles, she said that used to be determined on the age of the vehicles and now they have agreed to go by values. Highway Superintendent has given values and they will review and come back with a price. Highway Superintendent can then come back with another value or they can agree.

Margaret Shaw the Clerk to the Supervisor has finished the Annual Financial Report and will be transmitting them to the State later tonight into tomorrow. Detailed maps have been received from Tour of the Battenkill for the Town Board to review. The Sexual Harassment training that is scheduled for March 4, 2020 at the 11:00 am at the Legion. Some of the Town Employees will be attending. The Supervisor did mention that another training is available on February 20th at the Hartford Firehouse.

The Supervisor reported that the Clerk to the Supervisor Margaret Shaw and herself met with Glens Falls National Bank in regards to the Town Accounts. They had another program that they thought might be of interest to the Town. The supervisor compared the interest earned by NYCLASS of the amount of \$14,000 for 2019 vs. the amount that was earned in 2018 from Glens falls National \$360 - \$362. The representative for the bank mentioned that \$20 per account per month would be charged depending on how much in account, they would Cyber Security protect the Town. When asked how much they would have to keep in accounts they could not answer that. This would also make twice amount of work for the Clerk to the Supervisor because she would have to check all accounts daily by 11:00 am. The Supervisor did mention that in regards to CD's which was not convenient for the town because the money must remain in the account 30-60-90 days interest would be 1.5 – 1.7 %. When compared to NYCLASS it would be 1.4 – 1.5 % for this month.

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Assessor

The Supervisor reported that she would like the paper to put a notice in that all exemptions need to be into the Assessor by March 1st.

The Supervisor reported on the black topping in the town of Cambridge by the County. County Rt. 59 from 372 to English Road would be black topped, the second one would be on County Route 74 from Lees crossing to Whiteside Bridge. Town of Cambridge would benefit from two more bridges being done, Between Center Cambridge to Darwin, possible detour will be Brownell Road (not sure yet).

The Supervisor reported that received Public Notice from DEC that the NYS Department of Environmental Conservation has received a Brownfield Cleanup Program (BCP) application from CTI Agri-Cycle, LLC and CTI Demonstration Farm, Inc. Access to the Application can be found online or at the Cambridge Public Library. Comments can be made on BCP to the site Project Manager Caroline Eigenbrodt at 625 Broadway, Albany NY via email or calling. Comments can be submitted till February 21, 2020. The Supervisor mentioned that she had spoke with DEC and they stated that this is a courtesy notification, that application is complete, undergoing the internal eligibility process, information will be provided to upper management, final decision will be made if good fit to BCP. Once the application is accepted then they would come up with Plan and then funding comes into play. There is no further information that can be given at this time. The notice has been put in the paper, posted on the bulletin board, on file at the Library and can make comment. Councilwoman Wilmot said that she had spoken with the girl at DEC and that she had found out the similar things that the Supervisor did. Councilman Bailey's concern was why are they applying? Resident Robbie McIntosh had the same question why are they cleaning up, are they being forced? The Supervisor said that we have no idea why they are applying. The Supervisor said that until a determination is made don't know what the next step is.

Planning Board Report

The Planning board Meeting was held on Thursday, February 6, 2020 with 4 members present, secretary and 1 person from the public.

Mary Lennon Subdivision

Environmental form was reviewed by the Planning Board in regards to the Lennon Subdivision. The Planning Board found there is no negative impact. The Public Hearing was held, Mary Lennon presented the mylar copy of the final survey map for 141 Gillis Road. She was proposing a minor subdivision of the property located at 141 Gillis Road, tax map #254.-1-37 (83.9 acres). Mary Lennon has proposed 4 lots total, lot #1 being 2.01 acres with the house and some barns included, lot #2 is including 1.65 acres on the Northside of Gillis Road with some barns and 42.71 acres on the southside of Gillis Road. The lot #3 includes the school house with 5.40 acres and lot #4 is vacant farm land on the northside of Gillis Road surrounding the other lots. Planning Board granted Final Approval of the Lennon subdivision.

Next Planning Board meeting will be held March 5, 2020.

Town Clerk Report

<http://www.townofcambridgeny.org>

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I have settled with the town in amount of \$730,162.00 for 2020 Budget. The total amount of taxes collected are \$1,757,340.08. The total of the unpaid taxes \$516,016.72.

Had problems with my computer Bob Wallace was able to figure it out and was only down for half a day.

Highway Report

Highway Superintendent Jim Buckley Jr. reported that they have spent a lot of their time plowing snow, fixing machinery, and fixing potholes. Gary Denny helped the Highway Crew take down some trees. They have been working on Grader maintenance, the Hydraulic Cylinder has been sent to CAT and it could possibly be expensive \$2,000.

Purchase of the Hot Box

The Hot Box has been ordered and it will arrive next week. The Plan has been written on how the Hot Box will be managed between the purchasing towns. The copy of the Hot Box Plan can be viewed from the supervisor. The Insurance Policy will be held with NYMIR and through the Town of Salem, split 5 ways. The Towns will reimburse Salem. There will be a clock/meter that will keep track of the hours used. The Supervisor mentioned that will see if can be listed under County Shared Services program. The price for the Hot Box was less than approved, approximately \$8,000.

Resolution #10

Councilman Ford motioned, seconded by councilman Bailey to accept the Plan for the Asphalt Hot Box with the approval of the Attorney.

Vote: Ayes – 5 Noes - 0

Town Board

None

Public Comment

Greg Danio from the Village of Cambridge Fire Dept. and Alex Dery Snider from the Village Trustees were present at the meeting representing the Cambridge Fire Dept.. Greg Danio is a 28 year member of the Village of Cambridge Fire Dept. he was here during 2015 to present to the Town Board about forming a fire district. He was present at the meeting asking to speak to the board in a few months about forming a fire district for the Village of Cambridge Fire Dept.. He said that would not be able to do the presentation till after the vote in March on the new Fire House. He said that he could be ready for a presentation possibly the April/May meeting. The Supervisor had some suggestions when creating the presentation that need to offer up discussion on pro and cons and why feel that fire district is more efficient and economic.

There being no further business before the Town Board the meeting was adjourned at 9:15 PM.

Respectfully yours,

Heather Greenawalt
Town Clerk/Town of Cambridge