

Organizational/Town Board Meeting
January 9, 2017

The regular meeting of the Town of Cambridge duly called and held the 9th day of January at the Town Hall, the following were present:

- Supervisor Catherine Fedler
- Councilman Douglas Ford
- Councilwoman Gretchen Wilmot
- Councilwoman Susan Herrington
- Councilman Gerald Skiff

Others present: Heather Greenawalt Town Clerk, Jim Buckley Jr. Highway Superintendent, Margaret Shaw Clerk to the Supervisor, Jimmy Morris from the Eagle, Terry Hamilton
Supervisor Fedler called the meeting to order at 7:30 PM and immediately led in the Pledge Allegiance to the Flag.

The Supervisor welcomed Councilman Gerald Skiff back to the Town Board.

Auditing of the bills

General	#1 – 11	\$846.22
Highway	#1 – 5	\$1,833.48

Supervisor's report

Resolution #1

Councilwoman Herrington motioned, Seconded by Councilwoman Wilmot to approve the December 2016 Supervisor's Report.

Vote: Ayes – 5 Noes – 0

Approving the minutes

Resolution #2

Councilman Ford motioned, Seconded by Councilwoman Wilmot to approve the December 12, 2016 minutes as amended. The amendments being on page 1 line 2 \$47,500, Page 1 line 3 – There were a few salary positions that were below the new threshold. At budget time five positions were moved to the new level. Now that there has been a suit filed by Texas against the new federal rate the effective date of salary change has been cancelled (originally Dec. 1, 2016). The county has been debating whether to move any or all of those salaries back to the original levels. Page 2 – Resolution #63 should be A1990.4 to A1010.4. Page 3 – on Resolution #67, the dates should be January 1, 2017 and December 31, 2017. The numbering of the resolutions on page 3 need to be corrected the second #67 needs to be changed to #68 and #68 changed to #69. On Page 3 – section 3 would like to add – After discussion it was agreed this was a recommendation considering the rising cost of parts necessary for repairs. On Page 4 – Under communications second line the word corruption should be changed to cooperation.

Vote: Ayes – 5 Noes – 0

Amendment to the BAR Resolution

Resolution #3

Councilman Ford motioned, Seconded by Councilwoman Wilmot to amend Resolution #66 from the December 12, 2016 Town Board Minutes. The BAR appointment for Dorothy Yurschak should be a 5 year term instead of 3 year term.

Vote: Ayes – 5 Noes – 0

Resolution #4

Organizational Resolution

Supervisor Fedler read the Organizational Resolution line by line out loud.

2017 ORGANIZATIONAL RESOLUTION

Resolution by Councilman Ford
Seconded by Councilman Skiff

Be It Resolved, the following salaries and expenses may be paid to the Town of Cambridge Officials for the year 2017:

<u>OFFICIAL</u>	<u>SALARY</u>	<u>PAYABLE</u>	<u>EXPENSES</u>
Supervisor	\$ 2800	Quarterly	\$ 2,350
Deputy Supervisor	200	Annually	
Clerk to the Supervisor	7433	Quarterly	
Supt. Of Highways	42,000	Bi-weekly	1500
Town Justice	3581	Quarterly	(.2)-499 /(.4)-3,000
Clerk to the Justice	1734	Quarterly	
Councilpersons(4) \$850 ea.	3400	Quarterly	1,000
Town Clerk	19,632	Bi-weekly	(.2)-200/(.4)-6,270
Deputy Town Clerk & Clerk per diem	2,152	\$10.20 hr. per diem	
Sole Assessor	15,086	Bi-weekly	(.2)-750/(.4)-1525
Board of Review 3 @\$100ea	300	Annually	
Alternate BAR member	100	Annually	
Planning Board Clerk	1750	Quarterly	500
Registrar Of Vital Statistics	100	Semi-annually	
Dog Control	2070	Monthly	(.2)- 50/(.4)-200
Health Officer	100		
Budget Officer (2) \$125 ea.	250	Annually	
Code Enforcement Officer	9269	Monthly	1100
Historian	265	Annually	50
Town Attorney	1800	\$80 hr. as needed	(.2)-50/(.4)-600

Further Resolved, each Planning Board member shall be paid \$20.00 for each meeting attended, and the Acting Chairman at such meeting of the Planning Board shall be paid \$25.00 for each meeting chaired, and be it

Further Resolved, that the officials of the town, using their own vehicles on official town business, may be reimbursed at the rate of \$.45 per mile, and

Be It Further Resolved, that the hourly wage rates in the Highway Department be: \$17.31 for working foreman; \$16.93 for heavy machine equipment operators (HEO); \$16.54 machine equipment operators (MEO); \$12.89 for year-round part-time MEO; \$9.70 for part-time laborer; \$10.08 part-time mechanic and \$15.16 for Exp. PT MEO specifically over 5 yrs snowplowing experience, and be it

Further Resolved, that the Supervisor is hereby authorized to use unexpended balances in all the funds for expenses in 2017, and be it

Further Resolved, that the Town Board appoints D. Alan Wrigley on a per diem basis as Counsel to the Town as required by the Board, and be it

Further Resolved, that the voting premises for District I and District 2 will be in the Town Highway Garage at 844 County Rt. 59, Cambridge, NY 12816

Further Resolved, that the Town Board meetings will be held on the second Monday of the month at the Town Hall. In the event that Town Board meeting is canceled the meeting will be the following Thursday. Bills will be audited at 7:30 PM after the beginning of the meeting unless changed by the call of the Supervisor, and be it

Further Resolved, that the power and light bills and the telephone bills be paid without prior audit, and be it

Further Resolved, that the following Town Officials be and are hereby appointed for the year 2017:

Deputy Supervisor.....	Douglas Ford
Clerk to the Planning Board.....	Heather A. Greenawalt
Sole Assessor.....	Rachael Holbrook
Historian.....	Sandra Davis
Registrar of Vital Statistics, Tax Collector.....	Heather A. Greenawalt
Budget Officer.....	Catherine Fedler/Margaret Shaw
Clerk to the Supervisor.....	Margaret Shaw
Clerk per diem to Supervisor.....	
Deputy Town Clerk, Registrar, Tax Collector.....	Lisa Proch
Deputy Town Clerk #2	
Code Enforcement Officer.....	H. LaVerne Davis
Town Attorney.....	Alan Wrigley
Health Officer.....	Dr. Paul Byron
Dog Control/Warden.....	Animal Safe-Home and Rehabilitation

Further Resolved, that the Eagle is hereby designated the official newspaper of the Town of Cambridge, and the Glens Falls National Bank and Trust, Cambridge, NY, and, TD Bank (Greenwich, NY Branch) are hereby designated as the official depositories of town funds for the year 2017, and be it

Further Resolved, that the Town Board shall make all necessary arrangements and issue invitations as are deemed practical to attend the meeting of the Association of Towns in 2017, and be it

Further Resolved, that the Town Board designates Catherine Fedler as voting representative to the Annual Meeting of the Association of Towns (included in the 2017 Budget) and if need be the supervisor will choose an alternate to attend, and be it

Further Resolved, that the Town Board gives the Town Clerk and Highway Superintendent permission to attend annual conferences (included in the 2017 Budget), and be it

Further Resolved, that the Town Board does authorize the Superintendent of Highways to advertise for bid: culvert pipe, oil and stone, and be it

Further Resolved, that the Town Board does hereby authorize the Superintendent of Highways to purchase equipment, tools and implements without prior approval of this Board in the amount not to exceed \$2,000 per invoice for the year 2017, and be it

Further Resolved, that the price paid for gravel purchased in 2017 be not more than \$9.00 per yard, and the price for sand be not more than \$7.50 per yard.

Further Resolved, that the Supervisor be authorized to make application to the NY State Youth Commission for approval of a recreational project in accordance with the laws of the State of New York and the Rules and Regulations of the Youth Commission, and be it

Further Resolved, that this Town Board authorizes the acceptance of claimant's certifications on a voucher form approved by the NY State Department of Audit & Control.

Vote: Ayes – 5 Noes – 0

The Official Undertaking
Resolution #5

Councilman Skiff motioned, Seconded by Councilman Ford to accept the Official Undertaking as read by the Town Clerk.

Vote: Ayes – 5 Noes – 0

The Official Undertaking is signed by the Town Board Members and kept on file in the Town Clerk's Office for viewing by the public.

Auditing of the Books

Clerk to the Supervisor Margaret Shaw and Town Clerk Heather Greenawalt presented their books to the Town Board for Audit. The Town Board viewed the books and signed off on them for the year of January 1, 2016 to December 31, 2016.

County Report

Supervisor Fedler reported that Robert Henke was appointed as Chair and Matthew Hicks was appointed as Vice Chair for County Board of Supervisors.

Town Clerk Report

Town Clerk Heather Greenawalt reported that property taxes have been mailed out and it has been very busy.

Planning Board Report

Planning Board Meeting held on Thursday, January 5, 2017 5 members present, secretary, 1 person from the public.

Planning Board members Eric Pearson and Bob Hamilton attended training presented by Meyer & Fuller, PLLC for 2016 Planning and Zoning board of Appeals Training on Thursday,

December 22, 2016, 5:30 pm – 9:30 pm at the Ft. Edward Fire Station #1. Additional training information was handed out by Planning Board Clerk to members on “Rural Planning”, Tuesday, February 28th, 2017 5:30 – 7:30 PM at the County, Annex II Conference Room. Some members said they would attend.

The Planning Board Clerk asked the Planning Board Members if they had viewed the Hudson Hoosac – Flood Risk Review maps as requested by Highway Superintendent last meeting. The Planning Board felt that this was not really their job. They said that they would not know where the boundaries were or even what the maps should look like.

Dorothy Yurschak was present at the meeting on Patricia Meadows behalf. Mrs. Yurschak presented a Sketch Plan of property 1038 Brownell Rd. Tax map #270.-1-27. The sketch Plan proposed a minor subdivision creating 2 lots from the existing 56 acre property. The house and barns would contain about 5 acres and the remaining acreage would be 51 acres of vacant farm land. Mrs. Yurschak and her husband would like to purchase the 5 acres with the house. Planning Board members mentioned that there must be appropriate setbacks from the barns. The Planning Board gave permission to proceed with the survey.

There was short discussion about the Hoosac – Flood Risk Review maps and how the Planning Board did not think that it was their job to respond. Highway Superintendent said that he felt that more people should view these and comment then just him to accuracy of the maps.

Highway Report

Highway Superintendent Jim Buckley reported that they replaced floor under bed chain on truck #4. The Highway Department has plowed and sanded repeatedly. A large pine limb was taken down that was hung up over Durfee Road. The Boom Arm Mower has been on Stump Church, Vly Summit, and King Roads. They have replaced oil pan on truck #3 and did other maintenance and repairs on equipment. They have also replaced door seals along sides of overhead doors put some new grates in floor drain of Garage. The Highway Superintendent has received a water flow study for the bridge on Stump Church Road. He has spoken briefly with a County Engineer, but, there is still much to discuss and to understand.

Ceiling in the Town Justice Chambers

There was short discussion on the repair of the ceiling in the Town Justice chambers. It was noticed that the ceiling might possibly be leaking again. Dave Wilmot said that he would check the roof to make sure it wasn't leaking before the painting of the ceiling was done.

Code Enforcement

Supervisor Fedler reported that LaVerne Davis would be checking with the county for updated fee schedule to compare with our fees that we are charging. Once this is received from the county it will be handed out.

Assessor

None

Town Board

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Councilman Ford asked when the time was to change the salary for the Deputy Supervisor and Councilman Skiff asked the same. Councilman Ford said that he would not be taking his salary for the Deputy Supervisor position and Councilman Skiff said that he would not be taking his salary for the Councilman position.

Resolution #6

Councilman Ford motioned, Seconded by Councilman Skiff to amend the 2017 Organizational Resolution by moving the Deputy Supervisor salary of \$200 from A1220.13 to the contingent A1990.4. The salary for Town Councilman Skiff of \$850 from A1010.1 to the contingent A1990.4

Vote: Ayes – 5 Noes – 0

The Supervisor mentioned that in the Organizational Resolution due to the increase in minimum wage the Part-time laborer was changed to \$9.70 and the Part-time mechanic to \$10.08.

Councilman Skiff mentioned that he had given Town Board members paperwork on the Court Consolidation. This is a topic that he would like to revisit and research some more. He feels that the Town would benefit to look into this. It was suggested that the Town Board take some time to review this information and they would discuss the next meeting. The Supervisor requested that if there were any questions that please give her some notice so that she could have time to find the answers out.

Councilwoman Herrington said that she would be contacting the Town Justice Janet DeCarlo to set up a time for the Audit.

There being no further business before the Town Board, the meeting was moved and carried for adjournment at 8:46 PM.

Respectfully Submitted,

Heather Greenawalt
Town Clerk/Town of Cambridge