

Organizational Town Board Meeting  
January 8, 2024

The Regular Town Board Meeting of the Town Cambridge was duly called, Monday, January 8, 2024 at Cambridge Town Hall, at 7:30 PM the following were present:

Supervisor Fedler  
Councilwoman Gretchen Wilmot  
Councilman Larry Carrino  
Councilman Robert McIntosh  
Councilman Bruce Bailey

Others present: Heather Greenawalt Town Clerk, Jim Buckley Jr. Highway Superintendent, Ann Snyder, David Hamilton

Meeting called to order at 7:30 PM and the Supervisor Fedler led in the Pledge Allegiance to the Flag.

The Town Clerk swore in all appointed and elected officials before the start of the meeting.

**Public Hearing**

**Local Law No. 1 2024**

The Public Hearing was opened at 8:34 PM.

The Local Law No. 1 2024 was read out loud by the Town Clerk Heather Greenawalt. This Local was to supersede Doctrine of Incompatibility for certain Town Offices. This was in regards to making some of the Clerk to Supervisor's position compatible with the Town Clerk's position.

The Supervisor called 3 times to the Public for comment, with there being none she closed the Public Hearing at 8:37 PM.

**Audit of the Bills**

General	#1 – 9	\$3,289.60
Highway	#1 – 5	\$ 619.11

**Transferring of funds**

Verbal approval was received on 1/3/2024 to do a retroactive transfer of the \$53,000 from the Highway Reserve to DA5130.2 Equipment. Permission was received from Supervisor Fedler, Councilman Carrino, Councilman Bailey.

**Resolution #1**

Councilman Bailey motioned, Seconded by Councilwoman Wilmot to transfer \$53,000 from the Highway Reserve to DA5130.2 Equipment to cover Truck #4 Sander Body.

Vote:                      Ayes – 5                      Noes – 0

**Supervisor's Report**

**Resolution #2**

Councilman Bailey motioned, Councilman Carrino seconded to approve the Supervisor's report from December 2023.

Vote:                      Ayes – 5                      Noes – 0

**Approving the minutes**

**Resolution#3**

Councilman McIntosh motioned, seconded by Councilman Carrino to approve the minutes from the December 11, 2023 Town Board Meeting.

Vote:                   Ayes – 5                   Noes – 0

**Resolution #4**

Councilman McIntosh motioned, seconded by Councilman Bailey to approve the minutes from the year end meeting on December 27, 2023.

Vote:                   Ayes – 5                   Noes - 0

The approval of these minutes is needed at this meeting in order to have Councilwoman Wilmot’s name put on the bank signature card.

**2024 ORGANIZATIONAL RESOLUTION**

**Resolution#5**

Resolution by Councilman Bailey

Seconded by Councilman McIntosh

Be It Resolved, the following salaries and expenses may be paid to the Town of Cambridge Officials for the year 2024:

<u>OFFICIAL</u>	<u>SALARY</u>	<u>PAYABLE</u>	<u>EXPENSES</u>
Town Supervisor	\$ 3212	Quarterly	\$ 2,400
Deputy Town Supervisor	200	Annually	
Clerk to the Supervisor	10237	Quarterly	
Supt. Of Highways	55800	Bi-weekly	2,000
Town Justice	2400	Quarterly	(.2)-250 /(.4)-1,600
Clerk to the Justice	1600	Quarterly	
Council Members(4) \$975.00ea.	3900	Quarterly	1,350
Town Clerk	24842	Bi-weekly	(.2)-200/(.4)-7,109
Deputy Town Clerk	2,776	\$15.00 hr. per diem	
Assessor	14100	Bi-weekly	1400
Board of Review 3 @\$100ea	300	Annually	
Secretary to Planning Board	2151	Quarterly	500
Registrar Of Vital Statistics	186	Semi-annually	
Dog Control	2283	Monthly	(.2)- 50/(.4)-1500
Health Officer	50	Annually	
Budget Officer	1618	Annually	
Account Clerk (P/T)	1618	Annually	
Historian	309	Annually	100
Town Attorney	10000	\$250/hr. per diem	(.2)-50/(.4)-1200

Further Resolved, each Planning Board member shall be paid \$20.00 for each meeting attended, and the Acting Chairman at such meeting of the Planning Board shall be paid \$25.00 for each meeting chaired, and be it

Further Resolved, that the officials of the town, using their own vehicles on official town business, may be reimbursed at the rate of \$.58 per mile, and

Be It Further Resolved, that the hourly wage rates in the Highway Department be: \$23.02 for working Supervisor; \$22.56 for heavy motor equipment operators (HEO); \$22.08 motor equipment operators (MEO); \$18.52 for year-round part-time MEO; \$17.37 for part-time laborer; \$17.94 part-time mechanic and \$20.27 for Exp. PT MEO specifically over 5 yrs snowplowing experience, 22.05 Experienced PT HEO specifically over 5 years Highway experience and be it

Further Resolved, that the Supervisor is hereby authorized to use unexpended balances in all the funds for expenses in 2024, and be it

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Further Resolved, that the Town Board appoints Miller, Mannix, Schachner & Hafner, LLC on a per diem basis as Legal Counsel to the Town as required by the Board, and be it

Further Resolved, that the voting premises for District I and District 2 will be in the Fellowship of the Coila church, 93 State Route 372,

Further Resolved, that the Town Board meetings will be held on the second Monday of the month at the Town Hall. In the event that Town Board meeting is canceled the meeting will be the following Thursday. Bills will be audited at 7:30 PM after the beginning of the meeting unless changed by the call of the Supervisor, and be it

Further Resolved, that the Town Board Meeting for the month of October, Columbus Day or Veteran’s Day (if affected by the Holiday) will be the 1<sup>st</sup> Monday of the month.

Further Resolved, that the electric bills, telephone bills, annual Retirement bills, NYMIR and Disability insurance be paid without prior audit, and be it

Further Resolved, that the following Town Officials be and are hereby appointed for the year 2024:

- Deputy Town Supervisor..... Gretchen Wilmot
- Secretary to the Planning Board..... Heather A. Greenawalt
- Assessor..... Arek Gordon
- Historian..... Sandra Davis
- Registrar of Vital Statistics, Tax Collector.....Heather A. Greenawalt
- Budget Officer..... Catherine Fedler
- Account Clerk (P/T)..... Temporary - Heather A. Greenawalt
- Clerk to the Supervisor..... TBA
- Clerk per diem to Supervisor..... Margaret Shaw
- Deputy Town Clerk, Registrar, Tax Collector.....Lisa Proch
- Deputy Town Clerk #2 .....
- Code Enforcement Officer Contracted through the County
- Town Attorney.....Lea Everheart of Miller, Mannix. Schachner & Hafner, LLC.
- Health Officer.....Bruce Bailey
- Dog Control/Warden (Yearly Contract).....Animal Safe-Home & Rehab

Further Resolved, that the Eagle is hereby designated the official newspaper of the Town of Cambridge, and the Glens Falls National Bank and Trust, Cambridge, NY, and, NYCLASS (New York Cooperative Liquid Assets Securities System) are hereby designated as the official depositories of town funds for the year 2024, and be it

Further Resolved, that the Town Board shall make all necessary arrangements and issue invitations as are deemed practical to attend the meeting of the Association of Towns in 2024, and be it

Further Resolved, that the Town Board designates Catherine Fedler as voting representative to the Annual Meeting of the Association of Towns (included in the 2024 Budget) and if need be the supervisor will choose an alternate to attend, and be it

Further Resolved, that the Town Board gives the Town Clerk and Highway Superintendent permission to attend annual conferences (included in the 2024 Budget), and be it

Further Resolved, that the Town Board does authorize the Superintendent of Highways to advertise for bid: culvert pipe, oil and stone, and be it

Further Resolved, that the Town Board does hereby authorize the Superintendent of Highways to purchase equipment, tools and implements without prior approval of this Board in the amount not to exceed \$4,000 per invoice for the year 2024, and be it

Further Resolved, that the price paid for gravel purchased in 2024 be not more than \$15.00 per yard, and the price for sand be not more than \$15.00 per yard and the price of shoulder stone be not more than 20.00 per ton.

Further Resolved, that the Supervisor be authorized to make application to the NY State Youth Commission for approval of a recreational project in accordance with the laws of the State of New York and the Rules and Regulations of the Youth Commission, and be it

Further Resolved, that this Town Board authorizes the acceptance of claimant’s certifications on a voucher form approved by the NY State Department of Audit & Control.

Vote:                      Ayes – 5                      Noes – 0

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**Official Undertaking**

**Resolution #6**

Councilwoman Wilmot motioned, seconded by Councilman Carrino to approve the Official Undertaking: Public Officers Law § 11(2) provides that in lieu of individual undertakings as required by Town Law § 25, the town board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks, and employees of the Town.

The Town of Cambridge maintains a NYMIR Public Officials Liability Policy (#MPOTCMB001) through Northern Insuring in the amount of \$1,000,000 on any one claim with an annual aggregate limit of \$2,000,000.

All records of the above mentioned are available for inspection in the Town Clerk's office located at 846 County Route 59, Cambridge, NY 12816.

Acceptance and approval of this official blanket policy undertaking shall be acknowledged by the signatures of the Town of Cambridge Town Board.

Dated January 8<sup>th</sup>, 2024 and signed by all Board members and the Town Clerk, sealed, and filed in the Town Binder for viewing.

Vote:                      Ayes – 5                      Noes – 0

**Highway Spending Agreement**

**Resolution #7**

Councilman Bailey motioned,  
Councilman McIntosh seconded,

Agreement between the Town Superintendent of the Town of Cambridge, Washington County, New York, and the undersigned members of the Town Board.

Pursuant to the Provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

General Repairs. The sum of \$100,000 shall be set aside to be expended for primary work and general repairs upon 62.8 miles of town highways, including sluices, culverts and bridges having a span less than five feet. This agreement was executed on January 8, 2024, signed by all Town Board members and Highway Superintendent, and filed in the Town Binder for viewing.

Vote:                      Ayes – 5                      Noes - 0

The Notice was read from the Association of Towns in regards to the Annual meeting that will take place in February 2024.

**Town Justice Bank Account**

**Resolution #8**

Councilman Bailey motioned, seconded by Councilman McIntosh to give the Town Justice Perlman permission to open a Bank account at the Glens Fall National Bank for the Town of Cambridge Justice.

Vote:                      Ayes – 5                      Noes – 0

**Court Audit**

**Resolution #9**

Councilman McIntosh motioned, Seconded by Councilman Carrino to accept the audit of the Town of Cambridge Justice Court Records dated January 1, 2023 through December 31, 2023 which was submitted at the January 8, 2024 Regular Town Board meeting.

Vote:                   Ayes – 5                   Noes – 0

**Approving Local Law No. 1 of 2024**

**Resolution #10**

Councilman Bailey motioned, seconded by Councilman Carrino to adopt the Local Law No. 1 of 2024 to superseded Doctrine of Incompatibility for certain Town Offices.

Vote:                   Ayes – 5                   Noes – 0

**Highway Report**

- Highway Superintendent Jim Buckley reported that they have dealt with rain and snow.
- They had to fix wash out on Lee’s Crossing Road from the rain storm.
- Patching holes with shoulder stone, if it would freeze up then it would help, the pouring rain washes out.
- New truck body for #4 is working great.
- Cutting trees on the Cobble to get ready for paving.
- The Town Board mentioned what a great job the Highway crew is doing being short one man.
- New hire is working out well, he is running the pickup to plow lanes and intersections. He is very helpful.

There was a question of why not getting any applicants for the Highway position. It was thought to be a combination of things which include pay, one person realized labor or work not just driving, cost of out of pocket health insurance.

**Planning Board Report**

- Planning Board meeting was held on December 4, 2024
- Jonathan Shambo the new Planning Board member was welcomed to the PB.
- Gerald Moppert presented Final survey and Public Hearing held for subdivision located at 382 Cobble Road, tax map #262.-2-5. The house and 2 acres were subdivided from the 29.723 acre lot. The Final survey map was the same as last meeting, Planning Board found the map to be fine. They proceeded with the Environmental form and found no impact. The Moppert subdivision was approved by the Planning Board.
- Election of officers, Scott Clark was elected as Planning Board chair and Dorothy Yurschak as Vice chair.
- Some of the Planning Board members had a chance to review the Solar Law. Jonathan Shambo just received the law at this meeting. Planning Board clerk made hard copies for all members of the PB that wanted a hard copy. Scott Clark Planning Board Member would like a pdf of this NYSERDA Template Law so that he can make some edits and send them on to Councilman McIntosh. Scott Clark has a question of how much involvement the Planning Board can have in this Solar permit process? Town doesn’t issue permits anymore, the county does. Scott had concerns on the tiers and how they were split up ( Scott could elaborate more on this). His concerns were that the Planning Board have no real guidelines and no involvement with the Building portion of the permit, no authority to review the application for completeness. Concerns about the appendixes. The Planning Board requested that they be able to review the

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Local law and discuss at the February 1<sup>st</sup> meeting. Then they would like to possibly schedule a joint meeting with Planning Board to discuss the concerns.

- Next Planning Board meeting will be on Thursday, February 1, 2024 at 7:00 PM.

**Town Clerk Report**

- Taxes have been mailed, extremely busy!! Getting ready for the Organizational meeting.

**Assessor Report**

Supervisor reported that the exemption renewals have been mailed and they are trickling in.

**County Report**

The Supervisor reported that she has not really done much for the county yet. Last week elections took place and Bob Henke is Head Supervisor and Dave O'Brien is Vice. Thursday, January 11<sup>th</sup> meetings will start up at the County. Supervisor Fedler is the chair of Public Safety, she is also on transportation council, Soil & Water Board and many other committees. She did mention that do not get paid extra for all the committees, all the Supervisor's get paid exactly the same.

**Privilege of the Floor**

Those from the Public had nothing to comment on.

**Town Board**

Councilman McIntosh said that he had spoken with lady from NYSERDA – Camille Warner. He had given her the draft NYSERDA Model Law to edit and update, she sent it back with highlighted areas. He also mentioned that she had sent the Local Law from Town of Williamstown, Oswego County. They have a Comprehensive Plan, Camille Warner worked closely with the Town of Williamstown to hammer out all the details for their Solar Law. Councilman McIntosh mentioned that he misunderstood tier 1,2,3 and tier 4. He was unclear about the tier 4, clause that the state must be in line with State overseeing. Councilwoman Wilmot wondering if the Town of Williamstown Law was a good comparison and would Camile come work with the Town of Cambridge? Councilman Carrino had some concerns about the fires in regards to the Batteries, and if the solar farm is damaged then what happens? What needs to be added in this Local law to make it iron claude. Councilman Bailey said look at the Town of Hoosick, they had Moratorium, now have Local Law and still issues are arising. When the Town of Hoosick did their Local Law for Solar 2 years ago they had no idea that it wouldn't cover certain things. The Town of Cambridge really needs clarification of how much control the State has and how much the Town has? The Town Board agreed that they need to review these Local Laws and have a joint meeting with the Planning Board.

There being no further business before the Town Board the meeting was adjourned at 8:35 PM.

Respectfully Submitted,

Heather Greenawalt  
Town Clerk/Town of Cambridge