

Town Board Meeting
June 8, 2015

The Regular Meeting of the Town of Cambridge duly called and held the 8th day June 2015 at the Town Hall, the following present:

Supervisor Catherine Fedler
Councilman Douglas Ford
Councilwoman Susan Herrington
Councilman Gerald Skiff
Councilman Robin McMurray

Others present: Heather Greenawalt Town Clerk, Eric Shaw Highway Superintendent, Margaret Shaw Clerk to the supervisor, LaVerne Davis Code Enforcement, John Peabody, Ashleigh Morris from the Eagle

Supervisor Fedler called the meeting to order at 7:38 PM and immediately led in the Pledge Allegiance to the Flag.

Auditing of the Bills

General	#86 – 101	\$2,279.41
Highway	#87 – 100	\$113,424.63

Supervisor Fedler reported that her, Councilman Skiff and Councilwoman Herrington were present at the Office Hours for Senator Marchione and McLaughlin at the Village on Friday June 5th. Supervisor Fedler and Councilman Skiff spoke with Senator Marchione, while Councilwoman Herrington spoke with Senator McLaughlin. Senator Marchione explained to the Supervisor that Capital Projects are exempt in school districts from the tax cap. The supervisor explained that 2% tax cap was not enough. Senator Marchione said that there was a variety of money that they could apply for different Capital projects.

County Report

At the County every meeting is constantly talking about shared services. They are still trying to decide on the process to replace the County Administrator Kevin Hayes who is retiring. Bill Cook who is in charge of the 911 center is also retiring, so the county will be looking for a department head.

Councilwoman Herrington questioned the Peckham bill that was submitted and if this amount was normal. It was mentioned that yes, it is and that the money that is received from Chips will cover this cost. The amount that will be received for CHIPS money is \$173,000. Highway Superintendent Eric Shaw mentioned that he tried to use the money that was delegated for the winter recovery to purchase Sand and Salt. In order to be used for winter recovery it must last 10 years.

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Supervisor's Report

Resolution #30

Councilman Ford motioned, Seconded by Councilman McMurray to approve the May 2015 Supervisor's Report.

Vote: Ayes – 5 Noes – 0

Approving of the Minutes

Resolution #31

Councilman Skiff motioned, Seconded by Councilwoman Herrington to approve the minutes of the May 11, 2015 minutes with 3 corrections. The first correction on page 3 under Code Enforcement the ninth line down instead of Mr. Buckley it should read A. James Buckley Jr.. The same section in the Resolution #24 the name should be changed again to A. James Buckley Jr.. The second correction, Councilwoman Herrington would like more clarification on page 4 in regards to the Compassionate Care Act. She felt that the importance of the Medical Marijuana was that it would be a good pain medicine for patients rather than the addicting pain medicine like morphine and the over the counter medications. The third correction should be on the top of page 5, Councilwoman Herrington would like it noted that Highway Superintendent Davis said that this was the best Town Wide Cleanup ever with the most bags.

Vote: Ayes – 5 Noes – 0

Highway Report

Supervisor Fedler mentioned that she has spoken with many banks about borrowing money to pay for the paving of the Town roads until the CHIPS money comes in. She also mentioned that the Town Lawyer is progressing through the process of what must be done if the Town had to get a BAN or RAN. The Town Lawyer is still progressing with this in case we do need it in the future. If the Town was to go with a BAN or RAN, an official resolution must be written by a Bond Council (Lawyer that can write). If Town Lawyer cannot write this resolution then will have to hire one for up to 1,000 and also pay interest on the BAN or RAN. The only thing that Glens Falls National Bank required was the Annual Financial report some other banks required a full audit. Supervisor Fedler said that she has been to the county and asked about shared services that if there is money that the Town can borrow to pay for chips money. They did find in the General Municipal Law Section 9 that they can do inter fund advance and move money out of accounts to pay for CHIPS. So the town would borrow from themselves, within their own money to conduct business. Within the Town's money between talking with Highway Superintendent Eric Shaw and Clerk to the Supervisor Margaret Shaw it was thought that 75,000 could be taken out and be safe until money is received from CHIPS in September. So the Town would borrow \$30,000 from General A and \$40,000 from Highway DA to pay Peckhams a portion of the bill for paving. Supervisor Fedler has spoken with Kenny Luskin from Peckhams and he is going to be sending over a contract. As soon as the Town receives the canceled checks back they can submit the paperwork to the Office of Comptroller in hopes to receive the CHIPS

payment in September. Supervisor Fedler said that she spoke with the Financial Advisor once the frame work is in place for the Bond the Town could use over every year after that, so if the money was not to come through in September then the Town would be prepared.

Supervisor Fedler mentioned that the fund balance is \$55,000 lower than it was last year at this time and come budget time it is going to be even worse.

Inter Fund Advance

Resolution #32

Councilman Ford motioned, Seconded by Councilman Skiff to do Inter Fund Advance of money from General A account in the amount of \$30,000 and from Highway DA in the amount of \$40,000 a total of \$70,000 for the purpose of paying the paving bills in order to receive the CHIPS reimbursement.

Vote: Ayes – 5 Noes – 0

DEC Inspection

Supervisor Fedler said that Highway Superintendent Eric Shaw had passed on the paperwork to the Town Board, concerning the notice of violations from DEC. There were a number of violations that needed to be corrected according to DEC Inspection. Eric Shaw Highway Superintendent and the Highwaymen have corrected some of the violations imposed. They have painted the kerosene tank, fuel tanks and fixed floor in the Town Hall basement. Doug's Oil cleaned up the oil spill in the two containment tanks & installed whistles on both tanks to prevent any future over flows.

Highway superintendent Eric Shaw mentioned that they no longer needed a containment tank in the Town Hall Basement they fixed the floor in the basement which had a well pipe, they sealed and fixed the floor. When he spoke with DEC they said that the only reason that they needed a containment tank in the basement was because they had a sump pump in the basement, it was not a sump pump it was a well pipe. He also mentioned that he always did a monthly inspection sheet and will start this up again periodically.

There are still tougher violations to go. A containment tank must be installed for the 1000 gallon kerosene tank located behind the shop. He mentioned that there were several options, they could move a 500 gallon kerosene tank inside and still have to do a containment tank. Or they could leave the tank outside and put in the containment tank and build a roof over it because it is under the eaves and the containment tank will fill up with water. They can't just pump the water off because it may contain residue. Highway Superintendent Eric Shaw has received a quote from Doug's Oil to put in the containment tank for the Kerosene Tank. The price to install the new Ultra 1000 Containment Sump is:

\$3376.88 – If completed in 6 hours

\$3826.88 – If completed in 8 hours

The new sump will be installed to the existing 1000 gallon kerosene tank located behind the shop and straps around the tank will also be provided by Doug's Oil, Inc. Doug's Oil will also apply new color coded stickers on each on road diesel tank and kerosene tank.

Councilman Skiff asked if they could purchase the containment tank online and save money. The major concern is that there is a time frame of 30 days to complete the violations from the date of the letter. If the violations are not corrected within the 30 days then the town is subject to penalties.

Containment Tank

Resolution #33

Councilman McMurray motioned, Seconded by Councilwoman Herrington to allow Highway Superintendent Eric Shaw to spend a blanket amount of \$4,000 to put a containment tank in for the kerosene tank.

Vote: Ayes – 5 Noes – 0

Highway Superintendent Eric Shaw reported that the past month of May they have used 471 gallons of diesel. The holes and culverts have been patched, started grading and spreading calcium. The Highwaymen have taken the 8 hour mine safety class. The excavator has been serviced. They have paved 7,655 feet of South Cambridge Road. The Town of White Creek helped: 2 men/1 truck. They have mowed the cemeteries and cleaned up trees after the weekend wind and rain. They put 2 new batteries in the loader. Two new tires were bought from Capital Tractor for the roadside mower at the price of \$368.50 each. They have also started mowing roadsides which will last until October. Helped the Village one day with 1 man/1 Truck. Supervisor Fedler also mentioned that the Highway Garage is shut down for the Fourth of July week.

Code Enforcement

Code Enforcement Officer LaVerne Davis reported that everything was quiet. He said that everything with the Murray place has been taken care of. The new owners live in New Hampshire and they have a camper on the site that is hooked up to sewer, water, electric and will be living in that until the house is done. There were a couple other properties that were discussed with concern of whether they were building or not. One was on King Road the old school house and the other was on the corner of Brownell Rd. and Center Cambridge Rd.

Town Clerk

Town Clerk Heather Greenawalt mentioned that she had received calls from GovPayNet about the Government Payment Service of accepting credit and debit cards. In December of 2015 the Town Clerk did a webinar on this service and the company is following up again to see if the Town is interested. Town Clerk Heather Greenawalt voiced her concerns about the fee that was charged to the customer. The fee for \$50.00 purchase is \$1.50 and this increases depending on the amount that is spent. The Town Clerk reported that the only town she found accepting credit card and debit cards were Kingsbury. The company they use is ValuePay. The surrounding towns Greenwich, White Creek, Jackson, Salem and Easton do not. It was suggested to put up a sign, the Town Clerk only accepts Check and Cash payment. Supervisor Fedler said to respond to GovPayNet that the Board is not interested at this time. Town Clerk Heather Greenawalt

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reported that as of September 2015 the NYS Dept. Health will be launching the new EDRS (Electronic Death Registration System). Death Certificates will be filed online electronically. This means that all NYS licensed funeral directors, medical certifiers and local registrars, will enter information directly into EDRS (Electronic Death Registration System).

Communications

Town of Cambridge received a letter from Tour of the Battenkill thanking the Town for their support. A letter was received from the Washington County Office of the Administrator letting everyone know that the Efficiency Plan has been filed as of Friday May 29, 2015.

Resolution #34

Resolution of Appreciation

Town Clerk Heather Greenawalt read a resolution of appreciation to recognize Sally Eddy for her many years of service on the Planning Board.

RESOLUTION OF APPRECIATION

Councilman McMurray motioned,
Seconded by Councilman Skiff,
TITLE: A resolution to recognize Sally Eddy

WHEREAS, Sally Eddy has served as the Cambridge Planning Board Clerk from 1987 – present, over 28 years of dedicated service and,

WHEREAS, Sally Eddy has continually dedicated her time to the Planning Board and tried to represent the best interests of the people of the Town of Cambridge and guide the Planning Board Members, now,

THEREFORE BE IT RESOLVED, that the Cambridge Town Board, on behalf of the residents of Cambridge, extends its appreciation to Sally Eddy, for her conscientious performance and dedicated years of service and,

FURTHER BE IT RESOLVED, that Sally Eddy be furnished a copy of this Resolution, which will be included in the record of June 8, 2015 Town Board meeting.

Vote: Ayes – 5 Noes – 0

Planning Board report

The Town of Cambridge Planning Board held its regular monthly meeting, Thursday June 4, 2015, 7:30 PM at the Town Hall with 6 members present and 4 people from the public.

The following business was addressed:

1. Town of Easton had been contacted about training session again and as of right now there is not enough interest. The Town of Easton will keep us updated if anything changes.

2. Dan Schmidt was present at the meeting to update the Planning Board on the progress of the 62.8 acre parcel at the intersection of Oak Hill Rd and King Rd. He is seeking a subdivision in order to convey acreage to Matthew Trinkle. He said that they would be doing the survey on Monday, June 8, 2015. The amount of acreage was still approximately 20 acres. The boundary line still parallel to Oak Hill Rd. following the tilling pattern of the field.
3. Eric Pearson the Chair to the Planning Board reported that he hasn't heard of any new training sessions. He did mention to the Planning Board members that Supervisor Fedler was looking for an informal opinion on Site Plan Review or zoning. He told the members to think about this and they would discuss before the close of the meeting.
4. Held public hearing and granted Final Approval to Dave and Gretchen Wilmot for a 6.14 acre subdivision on Belle Rd. The subdivision contains an existing mobile home that's been occupied by the same tenants for several years and, now, the tenants are interested in purchasing the dwelling with some acreage.
5. The Planning Board discussed the idea of Site Plan Review. The Planning Board decided unanimously that at this time there was no need for Site Plan Review in the Town of Cambridge. It was mentioned that more rules and regulations are not needed in this town. The Planning Board discussed the idea of Site Plan Review. The Planning Board agreed that it was the Town Board's responsibility to make the rules and the Planning Board to follow them.
The Planning Board suggested to the Town Board to watch for a trend that might be noticed in a time frame of 4 - 6 months. If something was to occur the Town Board could act and put a moratorium in place. Town Board could act quickly if something were to occur in the future.

Assessor's Report

Supervisor's Fedler reported for May Assessor's Report the tentative Roll was turned into the County and is now filed in the Assessor's Office. Grievance Day would be on June 2, 2015 at the Cambridge Town Hall, 846 County Route 59, Cambridge, NY 12816 4pm to 8 pm.

Grievance Applications can be picked up at the Town Hall or online. There were 3 Agricultural Exemptions and 3 Senior Exemptions all removed due to failure to renew. There was one low income Senior Exemption that was denied. There were also 9 change of Assessment Notices sent for the Village with decrease of (-122,304) and 26 Changes of Assessment Notices sent for the Town with increase of the Assessed Valuation by \$1,459,619.

Supervisor Fedler also reported for June Assessor's report. The Grievance Day was June 2, 2015 from 4pm to 8pm at the Town Hall. They had a total of 5 grievances, 4 were parcel and 1 was exemption denial. Three grievances were lowered by the BAR but not to what the property owner was requesting. Then there were 2 denied and can go to small claims if they wanted to.

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There were also 6 stipulations that were made, 4 corrections made to the roll, 3 corrections were exemption calculations errors and one was an assessment error. The final roll will be turned in shortly and available July 1st. The State will be visiting the Town of Cambridge to do an appraisal survey for the upcoming roll year. Along with that the Assessor will be viewing the past sales to see what can be done with the assessments for 2016 roll year. On July 15, 2015 the Assessor will be attending the Cornell Training Seminar in Ithaca, NY and there will be no office hours. On July 22, 2015 the Assessor will also be taking a 5 day class on Farming Valuation in Saratoga County and there will be no office hours.

Supervisor Fedler reported that every four to six years the state comes and takes a sample of the sales and property values to see where we stand.

Supervisor Fedler reported that Animal Control turned in a report but there were no charges to the Town.

Town Board

Councilwoman Herrington reported possible dates for the Town Picnic, Friday, July 17th and Friday, July 31st. She mentioned that the Town of White Creek were interested in joining the Town of Cambridge for the picnic. It was decided on the date of July 17th for the Town Picnic from 6pm – 8pm at Lake Lauderdale. Posters would be put up around town, bring a dish, \$2 for parking fee and the Board would supply the drink, hot dogs, rolls. Supervisor Fedler suggested that Councilwoman Herrington get together with Barbara Kingsley from White Creek about details.

Councilman Skiff mentioned that he received email from Hudson Valley Wireless in regards to complaint about signs that are being posted all around town. The Supervisor mentioned that the Town has no rules, regulations or ordinances about posting signs.

Supervisor Fedler thanked Councilman Skiff and Councilman Ford for all the effort they put into float for the Memorial Day Parade.

Supervisor Fedler has spoken with the Village Clerk Lance Wang and there is no date for the Fire Districts meeting between the Towns.

There being no further business before the Town Board, the meeting was moved and carried for adjournment at 9:04 PM.

Respectfully submitted

Heather Greenawalt
Town Clerk/Town of Cambridge

<http://www.townofcambridgeny.org>