

Town Board Meeting  
September 9, 2019

The Regular meeting of the Town of Cambridge duly called and held on the 9<sup>th</sup> day of September at the Town Hall, the following were present:

Supervisor Catherine Fedler  
Councilman Douglas Ford  
Councilman Brian Harrington  
Councilwoman Gretchen Wilmot  
Councilman Bruce Bailey

Others present: Heather Greenawalt Town Clerk, Highway Superintendent Jim Buckley, Code Enforcement LaVerne Davis

The Supervisor called the meeting to order and immediately led in the Pledge Allegiance to the Flag.

Auditing of the Bills

General	#145 – 164	\$ 2,051.06
Highway	# 98 – 110	\$57,886.05

It was mentioned that as of 2020 must have federal approved drivers license, must upgrade your license.

#### Transfer/Town Clerk

The Town Clerk mentioned she had talked with Bob Wallace the IT technician and the office PC is not compatible with windows 10. A new PC for the Town Clerk's Office will need to be purchased. As I explained last month windows 7 is no longer supported as of Jan of 2020. A new PC and the setup cost will be approximately \$700-750. I have spoken to Margaret Shaw the Clerk to the Supervisor and I have the \$200 in the equipment and the remaining amount can be transferred from the Town Clerk's contractual. I have more than enough in contractual. The Town Board members agreed that must have updated equipment to work on, they questioned if any other employee's needed updated equipment. It was mentioned that the Office of Court Administration keeps the Court supplied with the latest equipment. The Clerk to the Supervisor currently is working from her own personal equipment. The Town Board mentioned that they were definitely in favor of Clerk to the Supervisor purchasing a PC with town monies.

#### Resolution #45

Councilman Ford motioned, seconded by Councilman Bailey to transfer money from A1410.4 Town Clerk, Contractual in the amount of \$600 to A1410.2 Town Clerk, Equipment.

Vote:                      Ayes – 5                      Noes – 0

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The Equipment fund contains \$200 and the Town Clerk has received a tentative estimate of \$750 for computer. It is requested that the transfer be made after the final figure is secured.

Supervisor's Report

Resolution #46

Councilman Bailey motioned, seconded by Councilman Ford to approve the Supervisor's Report from August 2019.

Vote:                   Ayes – 5                   Noes – 0

A replacement page (page 7) was handed out for the June quarterly report, if everyone could please replace.

Approving of the minutes

Resolution #47

Councilman Ford motioned, seconded by Councilman Bailey to approve the minutes from the August 15, 2019 with 2 corrections. On Page 3 – 6<sup>th</sup> bullet - In the past AIM funding had been a payment made to the town by the State. This year the Governor eliminated AIM payments. Then after public outcry he sort of reinstated. According to the Governor, there should be an increase in money received by the county as internet sales tax. The State is holding back, from the counties enough dollars to make the AIM payments....this year. Also, on page 3 the section under the county report referring to Workers Compensation figures the new figure is \$5531 vs \$4592.

Vote:                   Ayes – 5                   Noes – 0

Supervisor Fedler mentioned that she has sent an email to the Town Justice with figures of how much is generated in Washington County by each Town and Village court in dollars. The Town of Cambridge is the lowest at \$6018. Our Town Justice has been through consolidations process before and she has reached out to Judge Molea to see what the possible options are. The Town of Cambridge has no State Highway that goes through it so this is believed to be one of the reasons that our number is so low.

Appointing New Assessor

When speaking with the Director of Real Property Laura Chadwick a resolution to appoint the new Assessor that we will be contracting through the county is required. The new Assessor, Lenore Barber will start on October 1, 2019 and her office hours will be 9:00 am – 3:30 pm.

Resolution #48

Councilman Bailey motioned,  
Seconded by Councilman Ford,

WHEREAS, The Town of Cambridge is in a joint agreement with the Washington County Department of Real Property Tax Services for Assessing services,

THEREFORE, BE IT RESOLVED, that the Town of Cambridge appoints Lenore Barber as Town Assessor for 6-year term from October 1, 2019 to September 30, 2025 based on Agreement RPTL 1537.

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Vote:                   Ayes – 5                   Noes – 0

Change of Date for Town Board meetings

The Supervisor said that October and November Town Board meetings would be moved to the first Monday of the month, due to the holidays. So, the meeting dates will be October 7<sup>th</sup> and November 4<sup>th</sup>. The first copy of the 2020 budget must be to the Town Clerk by September 30<sup>th</sup> and the 2020 Budget will be presented to the Town Board on October 7<sup>th</sup>. They will decide whether or not they need to schedule workshops at this time.

Tax Cap Override

A copy of the Local Law 1 2019 Tax Cap Override law was given to the Town Board. The Supervisor suggested that they put this in place to be prepared in case they need it for the 2020 Budget.

Resolution #49

Councilman Ford motioned, seconded by Councilwoman Wilmot to put the Tax Cap Override in place in case needed for the 2020 Budget season. The Pubic Hearing will be held at Regular Town Board Meeting on October 7<sup>th</sup> at 7:30 pm.

Vote:                   Ayes – 5                   Noes – 0

There were questions asked about when the new loader was coming. The Highway Superintendent mentioned that could be 30 – 90 days before delivery. It was mentioned that when the old loader is put on Auctions International, should also advertise in the paper and on the website. Councilman Harrington did ask if thought about financing the loader. The Supervisor said that there is not much difference and she worries about borrowing for something.

Planning Board Report

Planning Board Meeting was held Thursday, September 5, 2019, 7:30 Pm at the Town Hall. All members present, secretary, 10 people from the public.

Virginia Film was present at meeting looking at subdividing in the near future a vacant parcel of land tax map 288.-1-21.1 located on County Rt. 74 bordering her house. Here house is in Rensselaer county and she will be subdividing this parcel soon.

Peter Bell represented Michael Murray with a survey of his property County Rt. 59 tax map #262.-2-12.5. He has subdivided out 11.35 acres off of the 43.25 acre lot. The public hearing was held, reviewed a slight adjustment made on the final survey in the northeast corner of the parcel. This would make easier access in and out of the neighboring property. The Planning Board granted final approval of the Murray subdivision.

Mary Lennon was present at the meeting with another Sketch Plan for property located at 141 Gillis Road tax map 254.-1-37, 83.90 acres. Mrs. Lennon would like to create possible 5 lots including the parent lot. She said that on the south side of Gillis road there would be 42.71 acres, which has already been surveyed years ago. On the Northside of the property they would like to create multiple lots. One

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lot would be the Farm house with approximately 2 acres, school house with approximately 3 acres and the barn with 1 to 1.5 acres. There is another lot of approximately 30 acres with 360' road frontage on Gillis Rd and 950' on Kenyon Road and 500' on Petteys Rd. The Planning Board gave preliminary approval to move forward with survey.

Susan Maroney, Catherine Baker and Charlie Demarco presented sketch plan of minor subdivision to subdivide the remaining parcel of Phyllis Demarco. The remaining 72.8 acres on DeMarco lane will be split into two lots. This line will depend on the lot that needs to be fifty acres, the survey will have to be done. The Planning Board gave approval to move forward with survey.

#### Town Clerk Report

##### Hunting Licenses

Still selling many hunting licenses. Hunters may apply for the Doe Permits DMP's up until October 1<sup>st</sup>.

(Also mentioned earlier) Town Clerk has talked with Bob Wallace the IT technician and the office PC is not compatible with windows 10 so will need to purchase a new PC for the Town Clerk's Office. As I explained last month windows 7 is no longer supported as of Jan of 2020. A new PC and the setup cost will be approximately \$700-750. I have spoken to Margaret Shaw the Clerk to the Supervisor and I have the \$200 in the equipment and the rest can transfer the remaining amount from the Town Clerk's contractual. I have more than enough in contractual.

As of August 20<sup>th</sup>, Governor Cuomo signed legislation waiving the state fee for marriage licenses for active duty members of the U.S. armed forces or their spouses. The bill also gives local governments freedom to waive the fees they charge for marriage certificates for active duty service members or spouses. There has not been much forthcoming information to the clerks on this issue. We were told that the NYSDOH will be releasing a statement in the near future.

##### Code Enforcement Report

LaVerne Davis Code Enforcement Officer said that 4 new houses going in the Town of Cambridge. Mr. Davis asked about the Solar and what restrictions have in the Town. The Solar fee schedule had been reviewed a couple years ago and Mr. Davis was wondering if the record could be found? It was mentioned that the Town has nothing in place to prevent or restrict large solar farms!

##### Highway Report

Highway Superintendent Jim Buckley Jr. reported that roadside mowing has continued. They have graded various roads, lanes and done some ditch cleaning. They have finished hauling in the road sand for winter and hauled ten loads in for the Village. The boom arm mower had been busy until the main pivot pin broke. With the help of the insurance company we are putting it back together and it should be ready to go again next week. The Highway Superintendent recently heard from the state. They had some questions about Stump Church Road, so they are still thinking about the bridge (culvert) replacement. Several local Towns are working on purchasing a jointly owned Hof box. Cambridge has

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been asked if we would like to be a part owner. The Highway Superintendent thinks this would be a good purchase, both in terms of savings, and quality of road repair. It is \$40,000.00 for the unit; everything currently is cold patched. It was mentioned that by the time that go to place to put the hot patch it is cold and doesn't stay. He mentioned that if 5 towns go in on purchase it would be about \$8,000 apiece. The Supervisor questioned how much the town would save.

Washington County DPW and the Towns have been working on a new shared services agreement. This will just formalize what is already being done, and having it written down will have advantages. 1<sup>st</sup>, it will show the Governor that we actively do shared services. 2<sup>nd</sup>, NYMIR, our insurance company, will like it. 3<sup>rd</sup>, FEMA. It is understood by the Highway Superintendent that we need an agreement with the Towns in our area to qualify for emergency funds. Also, in the event of a disaster in the area, the surrounding Towns, or the County, who pitch in and give assistance, would be reimbursed directly through FEMA. The Highway Superintendent mentioned that the County Attorney Roger Wicks had already looked at the agreement.

#### Shared Services Agreement

##### Resolution #50

Councilman Ford motioned, seconded by Councilwoman Wilmot to move forward with the shared services agreement with Washington County.

Ayes – 5

Noes – 0

#### County Report

The Supervisor said that Ag Planning has just received reports from the outside sources. The Supervisor reported that the last week in September the County Budget process starts, the budget heads will present on Wednesday, September 25<sup>th</sup> and the Supervisor's will receive the budget. They will start the meetings on September 30<sup>th</sup>.

Councilman Harrington asked if it was possible to see figures on how NYClass is performing and how interest has been. The Supervisor said that she could pull information up but currently was not working on the phone. The Clerk to the Supervisor could get that info to the Board members. The Supervisor did say that she felt good about the change over to NYClass.

There being no further business before the Town Board, the meeting was moved and carried for adjournment at 9:00 PM.

Respectfully Submitted,

Heather Greenawalt  
Town of Cambridge/Town Clerk